



The Milford Academy

Thursday 18<sup>th</sup> July 2024 at 3.30pm

## Audit and risk committee agenda

---

### Actions from A&R committee 16th May

Reference	Action	Responsible	Outcome
A&R4/23-24/08	Risk register and assessment of financial risk and presentation on EVERY	Head	
A&R4/23-24/09	Approval of the budget. Approval of PFR3Y.	Agenda item 18/7	

Agenda item no.	Item	Lead	Time
A&R5/23-24/01	Welcome and apologies for absence	Chair	2 mins
A&R5/23-24/02	Declarations of interest	Chair	2 mins
A&R5/23-24/03	Minutes of last meeting, actions and matters arising	Chair/All	5 mins
A&R5/23-24/04	Feedback from finance meetings (MC, DD and Head)	Chair/All	5 mins
A&R5/23-24/05	Finance reports <ul style="list-style-type: none"><li>• Outturn report.</li><li>• Approval of the budget 2024-2025.</li><li>• Review and approval of PFR3Y.</li></ul>	SBM/All	20 mins
A&R5/23-24/06	Receive premises management report	SBM/All	10 mins
A&R5/23-24/07	Risk register and assessment of financial risk	Chair/All	10 mins
A&R5/23-24/08	Presentation of EVERY	Head/all	10 mins
A&R5/23-24/09	Confirm of A&R meeting model and dates of future meetings Autumn 2024 <ul style="list-style-type: none"><li>• Wednesday 25<sup>th</sup> September at 3.30 - 4.30</li><li>• Wednesday 20<sup>th</sup> November at 3.40 - 4.30</li></ul>	Chair	2 mins
A&R5/23-24/10	Determination of confidentiality and communication. Identify any items which should remain confidential to the governing body and minuted separately.	Chair/ clerk	2 mins