



The Milford Academy

Thursday 16th May 2024 at 3.30pm

Audit and risk committee agenda

Actions from A&R committee 28th March

Reference	Action	Responsible	Outcome
A&R3/23-24/05	Review budget plans and saving options and report at the next meeting.	JT/SBM Agenda 16/5	
A&R3/23-24/07	Risk register and assessment of financial risk and presentation on EVERY	Agenda 18/7 Head	

Agenda item no.	Item	Lead	Time
A&R4/23-24/01	Welcome and apologies for absence	Chair	2 mins
A&R4/23-24/02	Declarations of interest	Chair	2 mins
A&R4/23-24/03	Minutes of last meeting, actions and matters arising	Chair/All	5 mins
A&R4/23-24/04	Feedback from finance meetings (MC, DD and Head)	Chair/All	5 mins
A&R4/23-24/05	Finance reports <ul style="list-style-type: none">• Outturn report;• Review budget plans 2024-2025 and saving options.	SBM/All	15 mins
A&R4/23-24/06	Receive premises management report	SBM/All	10 mins
A&R4/23-24/07	Risk register and assessment of financial risk	Chair/All	15 mins
A&R4/23-24/08	Confirm of A&R meeting model and dates of future meetings Summer 2024 <ul style="list-style-type: none">• Thursday 18th July at 3.30 - 4.30	Chair	2 mins
A&R4/23-24/09	Determination of confidentiality and communication. Identify any items which should remain confidential to the governing body and minuted separately.	Chair/ clerk	2 mins