



The Milford Academy

Thursday 28<sup>th</sup> March 2024 at 3.30pm

## Audit and risk committee agenda

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### Actions from A&R committee 8<sup>th</sup> February

Reference	Action	Responsible	Outcome
A&R2/23-24/05	Receive premises management report	Standing agenda item	
A&R2/23-24/07	Respond to the ESFA about SRMA deployment 2024/2025	Head	
A&R2/23-24/08	Check with the reviewers if a risk register template had been sent	Clerk	Completed

Agenda item no.	Item	Lead	Time
A&R3/23-24/01	Welcome and apologies for absence	Chair	2 mins
A&R3/23-24/02	Declarations of interest	Chair	2 mins
A&R3/23-24/03	Minutes of last meeting, actions and matters arising	Chair/All	5 mins
A&R3/23-24/04	Feedback from finance meetings (MC, DD and Head)	Chair/All	5 mins
A&R3/23-24/05	Finance reports <ul style="list-style-type: none"><li>• Outturn report.</li><li>• Update - School Resource Management Self-Assessment checklist, actions and recommendations.</li><li>• Progress update - SAAF</li></ul>	SBM/All	25 mins
A&R3/23-24/05	Receive premises management report	SBM/All	10 mins
A&R3/23-24/06	Risk register and assessment of financial risk	Chair/All	15 mins
A&R3/23-24/07	Confirm of A&R meeting model and dates of future meetings Summer 2024 Thursday 16 <sup>th</sup> May at 3.30 - 4.40 Thursday 18 <sup>th</sup> July at 3.30 - 4.30	Chair	2 mins
A&R3/23-24/08	Determination of confidentiality and communication. Identify any items which should remain confidential to the governing body and minuted separately.	Chair/ clerk	2 mins