



Milford Academy Trust Board

Thursday 8th February 2024 at 3.30pm

Audit and risk committee agenda

PRELIMINARIES

Agenda item no.	Item	Lead	Time
A&R2/23-24/01	Welcome and apologies for absence	Chair	2 mins
A&R2/23-24/02	Declarations of interest	Chair	2 mins
A&R2/23-24/03	Introduction to SAAF and budget update,	SAAF/All	10 mins
A&R2/23-24/04	Minutes of last meeting, actions and matters arising	Chair/All	2 mins
A&R2/23-24/05	Receive premises management report	SBM/All	5 mins
A&R2/23-24/06	Updates and confirmations: <ul style="list-style-type: none">• Transfer from SIMS to Arbor.• Transfer of budget software system.• Submission of Academy Accounts return (AAR)	SBM/All	5 mins
A&R2/23-24/07	Feedback from finance meetings (MC, DD and Head)	Chair/All	5 mins
A&R2/23-24/08	Risk register and assessment of financial risk	Chair/All	5 mins
A&R2/23-24/09	Confirm of A&R meeting model and dates of future meetings Summer 2024	Chair	2 mins
A&R2/23-24/10	Determination of confidentiality and communication. Identify any items which should remain confidential to the governing body and minuted separately.	Chair/ clerk	2 mins