

The Milford Academy - Headteacher catch-up

Date: 20/11/2025 Trustee: Dave Dickinson Lead staff member(s): Joe Turner (HT & DSL)

Priority / Area of focus: **Safeguarding. SCR. Finance – extraordinary meeting. Trustee Roles. Articles of Association**

Current progress / developments	Next steps / actions	Further comments
<p>JT shared current recruitment updates</p> <p>SCR – decision taken to revert back to excel for time being – online version a huge job to move over.</p> <p>Finance discussion. HT and SBM ready to share key figures in extraordinary meeting on 26/11/2025. SBM worked with SAAF Finance on 19/11/2025 to fully prepare</p> <p>Discussion around Trustee roles Discussion around our Articles of Association – do we need to recruit any more trustees?</p>	<p>Complete interviews for maternity cover role for Y1</p> <p>To be shared with Dave Dickinson in next meeting (4/12/2025)</p> <p>Finance presentation to board on 26/11/2025</p> <p>JT to re-circulate Trustee Roles and Responsibilities</p> <p>JT to share potential Ofsted questions for Governors/Trustees</p> <p>JT/CB to look at Articles of Association to ensure our different committees and fully board are quorate</p>	<p>NA</p>

